



# Birthday Social Guidelines for the **City** Juvenile Detention Center



**St. Louis City Detention Center: 3847 Enright Avenue, St. Louis, MO 63108 | Phone: 314-552-2291**

**ECM Office 314-436-3545**

- Arrive: **3:30 pm** – Park in the parking lot off Enright and meet outside the main doors.
- Volunteers will meet outside to bless the food, gifts and volunteers and take photos.
- Juvenile Detention Center staff will also meet the group outside to accept the party supplies, food, and gifts and distribute them to the children.

**Volunteers are asked to provide pizza and other supplies. (Ted Drewes donates custard.)**

### Ted Drewes: 314-481-2652

The Chippewa location **donates** 8 oz. vanilla custard cups, usually in a cooler. You only must pick them up and bring them to the detention center.

*Please note: Ted Drewes is closed from MLK Day until Valentine’s Day. Please make alternative arrangements to either purchase TD’s at the store or some other ice cream.*

- Call 2 days in advance to confirm the order & arrange pick-up time.
- Mention “**City Juvenile Detention Center**” when you order.
- Pick up the cooler of custards before the party and bring to the detention center.
- Return the cooler to Ted Drewes sometime within the next week. *(If not in a cooler, please dispose of delivery box.)*
- There is no cost to the volunteer group (besides transportation.)

### PIZZA

**NEW! Choose any restaurant you like for carryout/delivery!**

ECM office staff will reach out the week of the social with accurate numbers of attendees.

- Quantity & Toppings:  
# kids + 10 staff x 2 slices ea.  
**Lg pizza (14”) = 8 slices;**  
Toppings: pepperoni, sausage,  
**1 cheese & 1 veggie needed**
- *Order 1-4 days in advance during non-peak hours (2-4pm) (Do not order online; tax-exempt ordering cannot be done online)*
- FYI, Domino’s at 3930 Lindell delivers to the detention center (314-652-3030). IF ordering Domino’s by phone: say the order is TAX EXEMPT first!
- **ECM’s MO Tax-Exempt ID#: 12502006, Eff. 07/11/2002**
- Deliver to 3847 Enright, 63018 **at 3:30pm**
- Ask for non-profit pricing.
- **If it’s FOR DELIVERY**, say, *“It’s for the City Juvenile Detention Center birthday party” and that you are paying for it.* Give your cell # for delivery text notifications.

### OTHER SUPPLIES:

- **Soda** – 2-liter bottles of soda: a 2L bottle yields 5 1/2 12 oz servings of soda. *Youth enjoy cola, grape, orange, strawberry.*
- **Spoons**
- **Birthday Plates & Napkins** – at least 8 3/4” size plates
- **Red Solo Cups** – 8 oz or larger
- **\$20 - \$25 Gift & birthday card** for each child with a birthday that month. *ECM office staff will provide details.*

### Gift Ideas:

- **Boys** – Axe Body wash, athletic/sports T-shirts or hats
  - **Girls** – Dove body wash, Lotion, nail polish/nail art, cross-body phone purse
  - **Unisex** – earbuds, phone chargers (iPhone & Android)
  - **Decorations: none at this time**
- Optional:*
- **Candy** – small “Goody Bags” of treat-sized candies (Kit Kats, M&Ms, Starburst, Skittles – NO PEANUTS, NO SUCKERS.)