



# Birthday Social Guidelines for the **County** Juvenile Detention Center



**St. Louis County Detention Center: 105 S. Central Ave. Clayton, MO 63105 Phone: 314-615-2996**

**ECM Office 314-436-3545**

- Arrive: **5:30 pm** – Park in the parking lot in front of the Justice Center or street/meter parking.
- ECM Office staff will meet volunteers at the Justice center lobby to bless the food, gifts, and take photos.
- Juvenile Detention Center staff will also meet the group with a cart to transport the party supplies, food, and gifts and distribute them to the children.

**Volunteers are asked to provide pizza and other supplies. (Ted Drewes donates custard.)**

**Ted Drewes: 314-481-2652**

The Chippewa location **donates** 8 oz. vanilla custard cups, usually in a cooler. You only have to pick them up and bring them to the detention center.

*Please note: Ted Drewes is closed from MLK Day until Valentine's Day. Please make alternative arrangements to either purchase TD's at the store or some other ice cream.*

- Call 2 days in advance to confirm the order & arrange pick-up time.
- Mention "**County Juvenile Detention Center**" when you order.
- Pick up the cooler of custards before the party and bring to the detention center.
- Return the cooler to Ted Drewes sometime within the next week. *(If not in a cooler, please dispose of delivery box.)*
- There is no cost to the volunteer group (besides transportation.)

**PIZZA**

**NEW! Choose any restaurant you like for carryout/delivery!**

ECM office staff will reach out the week of the social with accurate numbers of attenders.

- Quantity & Toppings:  
# kids + 10 staff x 2 slices ea.  
Lg pizza = 8 slices; Toppings: pepperoni, sausage,  
**1 cheese & 1 veggie needed**
- Order 1-4 days in advance during non-peak hours (2-4pm) (Do not order online; tax-exempt ordering cannot be done online)
- FYI, Domino's at 7018 Pershing delivers to the detention center (314-726-3030). **IF ordering Domino's by phone: say the order is TAX EXEMPT first!**
- **ECM's MO Tax-Exempt ID#: 12502006, Eff. 07/11/2002**
- Deliver to 105 S. Central Ave., 63105 at **5:30pm**
- Ask for non-profit pricing.
- **If it's FOR DELIVERY**, say, "It's for the County Juvenile Detention Center birthday party" **and that you are paying for it.** Give your cell # for delivery text notifications.

**OTHER SUPPLIES:**

- **Soda** – 2-liter bottles of soda: a 2L bottle yields 5 1/2 12 oz servings of soda. *Youth enjoy cola, grape, orange, strawberry.*
- **Spoons**
- **Birthday Plates & Napkins**
- **Red Solo Cups**
- **\$20 - \$25 Gift & birthday card** for each child with a birthday that month. *ECM office staff will provide you with numbers and gender info.*

**Gift Ideas:**

- **Boys** – Axe Body wash, athletic/sports T-shirts or hats
- **Girls** – Dove body wash, Lotion, nail polish/nail art, cross-body phone purse
- **Unisex** – earbuds, phone chargers (iPhone & Android)
- **Decorations: none at this time**

**Optional:**

- **Candy** – small "Goody Bags" of treat-sized candies (Kit Kats, M&Ms, Starburst, Skittles – NO PEANUTS! No suckers.)