



Birthday Social Guidelines for the **City** Juvenile Detention Center



St. Louis City Detention Center: 3847 Enright Avenue, St. Louis, MO 63108 Phone: 314-552-2291

ECM Office 314-436-3545

- Arrive: **3:30 pm** – Park in the parking lot off Enright and meet outside the main doors.
- Volunteer(s) will meet outside to bless the food, gifts and volunteers and take photos.
- Juvenile Detention Center staff will also meet the group outside to accept the party supplies, food, and gifts and distribute them to the children.

Volunteers are asked to provide pizza and other supplies. (Ted Drewes donates custard.)

Ted Drewes: 314-481-2652

The Chippewa location **donates** 8 oz. vanilla custard cups, usually in a cooler. You only have to pick them up and bring them to the detention center.

Please note: Ted Drewes is closed from MLK Day until Valentine's Day. Please make alternative arrangements to either purchase TD's at the store or some other ice cream.

- Call 2 days in advance to confirm the order & arrange pick-up time.
- Mention "**City Juvenile Detention Center**" when you order.
- Pick up the cooler of custards before the party and bring to the detention center.
- Return the cooler to Ted Drewes sometime within the next week. *(If not in a cooler, please dispose of delivery box.)*
- There is no cost to the volunteer group (besides transportation.)

PIZZA

NEW! Choose any restaurant you like for carryout/delivery!

ECM office staff will reach out the week of the social with accurate numbers of attenders.

- Quantity & Toppings:
kids + 10 staff x 2 slices ea.
Lg pizza = 8 slices; Toppings: pepperoni, sausage,
1 cheese & 1 veggie needed
- Order 1-4 days in advance during non-peak hours (2-4pm) (Do not order online; tax-exempt ordering cannot be done online)
- FYI, Domino's at 3930 Lindell delivers to the detention center (314-652-3030). IF ordering Domino's by phone: say the order is TAX EXEMPT first!
- **ECM's MO Tax-Exempt ID#: 12502006, Eff. 07/11/2002**
- Deliver to 3847 Enright, 63018 **at 3:30pm**
- Ask for non-profit pricing.
- **If it's FOR DELIVERY**, say, "It's for the City Juvenile Detention Center birthday party" **and that you are paying for it.** Give your cell # for delivery text notifications.

OTHER SUPPLIES:

- **Soda** – 2-liter bottles of soda: a 2L bottle yields 5 1/2 12 oz servings of soda. *Youth enjoy cola, grape, orange, strawberry.*
- **Spoons**
- **Birthday Plates & Napkins**
- **Red Solo Cups**
- **\$20 - \$25 Gift & birthday card** for each child with a birthday that month. *ECM office staff will provide you with numbers and gender info.*

Gift Ideas:

- **Boys** – Axe Body wash, athletic/sports T-shirts or hats
 - **Girls** – Dove body wash, Lotion, nail polish/nail art, cross-body phone purse
 - **Unisex** – earbuds, phone chargers (iPhone & Android)
 - **Decorations: none at this time**
- Optional:**
- **Candy** – small "Goody Bags" of treat-sized candies (Kit Kats, M&Ms, Starburst, Skittles – NO PEANUTS! No suckers.)